

Wilton Water Works Minutes

January 25, 2006

COMMISSIONERS: Chairperson Jim Tuttle; Tom Herlihy & Charles McGettigan.

CLERK: Diane Nilsson

Jim Tuttle called the meeting to order at 7:40 p.m.

Minutes – January 4, 2006

MOTION: Herlihy/McGettigan to approve the 1/4/06 minutes as printed. All were in favor.

Electrical Service at Pump Station: Mr. Tuttle realized that the transformers, located 25 feet from the pump station, posed a potential hazard to the wells. After much discussion, it was decided that he will pursue, with PSNH, getting the transformers moved closer to Route 31. In addition, CEI will be notified of the new location of the transformers so that the catch basin system can accommodate them.

Pennichuck Management Proposal: Mr. McGettigan will set up a meeting with Bernie Russo for the week of February 7th.

River Crossing: CEI has completed a new draft permit with DES. They also drafted a letter to Heidi Blackmer and a Permission to Enter and Construct contract with Ms. Blackmer, Mr. Herlihy will put these on letterhead and Mr. McGettigan will hand deliver them to Ms. Blackmer.

C-Value Testing: Mr. McGettigan rechecked all of the valves in the downtown and they were all fully open. There is one valve he wants to recheck to be sure of his results. After this the Commissioners will ask CEI if there is any other test they can perform short of digging up the pipe and actually looking at it.

Low Salt Usage: Mr. McGettigan will contact DOT for dates in order to arrange a meeting with police, fire, schools, highway etc. for low salt program on Route 31 South.

Wellhead Protection: Commissioners looked at brochures for different storage trailers. No decisions made.

The meeting adjourned at 10:13 p.m.

Diane Nilsson, Clerk

ACTION ITEMS

Charlie McGettigan

- Get year-end financial report from Carla & check to be sure that all bills to CEI have been paid.
- Set up meeting with Bernie Russo (Pennichuck) for week of 2/7.
- Re-check last valve on Main Street.
- Arrange with DOT dates on which to meet with police, fire, schools, highway, etc. for low salt program along Route 31 South.
- Hand deliver documents from Mr. Herlihy to Heidi Blackmer.
- Look at list of water users to see if any are in need of testable backflow devices.
- Arrange to get the debris cleaned up at the dry hydrant area at Stockwell Brook Dam.
- Arrange for electrician to encase telemetry wires, at water tank, in conduit.
- Measure diameter of monitoring wells on Route 31 S. – for ordering locking lids.
- Purchase the following items from Granger: secondary containment pallets for 55 gallon barrels and a 20-gallon chemical spill kit.
- Get current copy of plumber's insurance on file for Porter Plumbing.

Tom Herlihy

- Contact Robert Merithew and ask for itemized proposal for Clerk of the Works position relative to interior tank painting job.
- Put Heidi Blackmer's letter & Permission to Enter & Construct contract on letterhead.
- Put together list of deadlines for annual, semi-annual, monthly etc. reports and tests.
- Create Emergency Water Supply Connection plan.

Jim Tuttle

- Contact PSNH to relocate transformers at pump station.

FUTURE PROJECTS

- Test Emergency Contingency Plan in 2006 per DES.
- Install testable backflow devices at the following locations: Fire Station, domestic & sprinklers; two sewer pump stations; water pump station; hydrant for bulk water users; two cemeteries; Recycling Center; LA Limo; Bursey's; Bakery; Ranamaki (if needed) & Intervale Rd photographer (if needed).
- Find domestic and sprinkler shutoffs at Draper Energy.
- Come up with revised rules & regulations after reviewing those of similarly sized towns. These to include standardized costs for bringing new service to residences and businesses as well as costs for meter installations, among other things.
- Legal document – 40 Madison Street.
- Replace 3 left-handed valves on Abbot Hill Acres Road.
- Paint inside of water tank before 2006.
- Retrofit pump at Everett well.
- Install 8" main on Intervale Road
- Locate site for second water tank.